

LJMS After School Club Proposal Form

Have an idea for a new after-school activity? Follow the steps below:

Step 1	Complete Part A of this form.
Step 2	Market your activity! Talk to your friends/friends of friends/classmates. <u>At least 10 students</u> must pledge to attend the club on a regular basis. (Part B)
Step 3	Talk to staff in the school to see who might be interested in sponsoring your club. Interested sponsor must sign this form. (Part C)
Step 4:	Submit completed proposal form to Mr. Hoffert (across from the Cafeteria).

Based on your proposal form submission, Mr. Hoffert may:

- Request a meeting with you to discuss the details of your proposal
- Approve the Proposal and move forward with scheduling your club
- Reject the proposal (if this occurs, an explanation will be given)

Part A

Student Name		Grade	
Student Email			
Name of Proposed Club			
Purpose of Club			
Description of Activities			
Preferred Meeting Day		Preferred Meeting Time	
Meeting Location			
Are there any costs related to this club? If so, what will they be?			

Part B

I support the formation of _____ as a recognized after-school activity at Luther Jackson Middle School. By signing below, I pledge to attend this club on a regular basis. **Names need to be legible**

	Name	Student ID		Name	Student ID
1			6		
2			7		
3			8		
4			9		
5			10		

Part C

Faculty Sponsor Name		Faculty Sponsor Signature	
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Please allow adequate time for Mr. Hoffert to respond to your petition. **Questions? Email Mr. Hoffert at mdhoffert@fcps.edu**